

Employee ref: _____
Request no: _____

Sports Grant Application Form

1. About the former employee

Title	First Name	Surname			
Address					
Postcode					
Home telephone number <i>(include dial code)</i>				Mobile number	
Email address					
NI Number					
Date of Birth <i>dd mm yyyy</i>					
Dates of Employment	From				To
	<i>You may need to provide evidence of this if your employment record is not held on our database</i>				
Place/Department	<i>Where did you last work?</i>				

2. Who is the request for?

Please tick relevant box and include all documents requested as evidence (see guidance notes).

Former Employee	<input type="checkbox"/>	Spouse or Partner <i>Provide marriage certificate, and proof of co-habitation</i>	<input type="checkbox"/>	Dependent child <i>(under 18 or in full-time education if over 18)</i> <i>Provide long form birth certificate</i>	<input type="checkbox"/>
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2.1 About you the applicant (if not the former employee)

Title	First Name	Surname			
Address <i>(if different the former employee)</i>					
Postcode					
Home telephone number <i>(include dial code)</i>				Mobile number	
Email address					
NI Number					
Date of Birth <i>dd mm yyyy</i>					

3. What type of sporting activity do you wish to apply for?

You must include official club literature or a letter on headed paper from the club giving details of the membership and cost. The grant can be used towards one club membership (within the maximum grant).

Club Name		Activity Type (golf, gym etc)	
Club Address			
Club Telephone number			

Membership type		Membership number (if known)	
Renewal Date		Cost per year	
Payee (name to appear on Baily Thomas cheque)			

4. Privacy

Baily Thomas Provident Fund is committed to protecting your privacy. We will use the information you have supplied on this form to process your application and to update the Trustees' records relating to the employee beneficiaries. Full details of how we process your personal data can be found in our [Privacy Policy](#). To request a printed copy please contact us using the details below.

5. Declaration

- I declare the information I have provided in this form is, to the best of my knowledge, accurate and true and will update the Baily Thomas Provident Fund if my information changes.
- I understand that the information I have provided will be used to process this application and to update beneficiary records.
- I understand that to comply with the legal reporting obligations for trustees, basic personal information will be disclosed to HMRC for inclusion on the Trust Register.
- I understand that the information I have provided will be processed in accordance with the Baily Thomas Provident Fund [Privacy Policy](#)

Your Signature (applicant)

Date
dd mm yyyy

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Your completed form should be returned to:

Baily Thomas Provident Fund, Chadburn House, Weighbridge Road,
Mansfield, Nottinghamshire, NG18 1AH

If you have any queries, please contact us

Tel 01623 473290

Email: enquiries@bailythomasprovidentfund.org.uk

Web: www.bailythomasprovidentfund.org.uk